

Massachusetts MassHealth Medicaid Renewal Checklist

Use this checklist to prepare your documents for your MassHealth (Medicaid) renewal. MassHealth now requires renewals every six months. Collect your paperwork early to avoid gaps in coverage.

Required for All Members

- MassHealth renewal packet (blue envelope) or Request for Information (RFI) notice
- MassHealth ID card
- Proof of residency (utility bill, lease, mortgage statement, school enrollment letter, affidavit)
- Proof of Social Security Number (SSN card, SSA letter, tax forms)
- Proof of income (pay stubs, employer statement, tax return, self-employment, unemployment, SSI/SSDI, pension)
- Proof of citizenship or immigration status (passport, green card, naturalization papers, I-94, EAD, affidavits)
- Other insurance cards (Medicare, private insurance)
- Custody or guardianship documents (if applicable)

Additional for Members Age 65+ or Those Needing Asset Verification

- Bank statements (checking, savings, prepaid debit)
- Vehicle registration or title
- Life insurance statements (cash value or face value)
- Property deeds, mortgage, or real estate tax bills
- Trust documents (Schedule A or list of assets)
- Funeral contracts, deeds, or payment receipts
- Retirement, pension, or annuity statements
- Other health insurance premium bills

Renewal Reminders

- Watch for the **blue envelope** with your renewal form
- Submit documents online, by mail, fax, phone, or at a MassHealth Enrollment Center
- Keep copies of all submissions and confirmation receipts
- Respond quickly to any Request for Information (RFI) notices
- Report any changes in income, address, or household within 10 days